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NCS Summer 2020 – Job Application Form

Personal Details

Position Applying for:	
Full Name:	Male/Female:
Address:	Postcode:
D.O.B:	NI No:
Mobile:	
E-Mail:	
Driving Status:	Hold a UK Licence Yes/No Have Access to a Car through Employment? Yes/No
Have you worked on NCS before? If Yes please provide details.	Yes/No
Which Provider?	
Who were you managed by?	
Which season(s) and dates were you employed?	
What role were you employed in?	



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Sheffield Wednesday have multiple start dates for employment over the summer. Please look closely at the available dates below. You **will** be offered only one choice. Please select contracts where you can work **ALL** the dates required, excluding weekends.

Contract 1 – Team Leaders & Assistant Team Leaders Only
8 weeks; Wave 1 & Wave 5

Wave 1: 22nd June – 17th July
Wave 5: 27th July – 21st August

Contract 2 – Team Leaders & Assistant Team Leaders Only
8 weeks; Wave 2 & Wave 6

Wave 2: 29th June – 24th July
Wave 6: 3rd August – 28th August

Contract 3 – Team Leaders & Assistant Team Leaders Only
4 weeks – 1 Single wave, Choose one:

Wave 1: 22nd June – 17th July 2020
Wave 2: 29th June – 24th July 2020
Wave 3: 6th July – 31st July 2020
Wave 4: 13th July – 7th August 2020
Wave 5: 27th July – 21st August 2020
Wave 6: 3rd August – 28th August 2020

Contract 4 – Wave Leader Applications Only
3 week or 6 weeks available at both Phase 1 & 2 Venues

3-week options
22nd June – 10th July 2020
13th July – 7th August 2020 (Non-working week – 20th July)

6-week option
22nd June – 7th August 2020 (Non-working week – 20th July)

Please Specify your Preference – Phase 1 or Phase 2



SWFC
Community
Programme

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Sheffield Wednesday FC Community Programme are committed to providing a high quality and inclusive NCS programme ensuring that each young person is safeguarded and provided with the opportunity to reach their potential. Our team of face to face staff are pivotal in helping us succeed with this mission; Please complete the sections below highlighting why you would be the best person to join our team.

What do you already know about NCS?

If you have worked on NCS before – include your experiences here.

What experience do you have of working with young people?



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What is prompting you to apply for this role?

Please list here any qualifications or training relevant to this role:

Can you tell me more about you personal interests and hobbies?



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Personal Statement.

Use this space – max 2 sides of A4 – to tell us about your skills, qualities and values which would make you a suitable asset to our team. Please refer to the job description and personal specification.



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References

Please provide the details of two people – **they must not be related** – that can be contacted. One must be a present or former employer. If you have worked on an NCS programme previously one **must** also be from this organisation.

Reference 1:

Full Name:	
Organisation:	Relationship:
Address:	
Postcode:	
Mobile:	
E-Mail:	

Reference 2:

Full Name:	
Organisation:	Relationship:
Address:	
Postcode:	
Mobile:	
E-Mail:	



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Criminal Offences Declaration

Whilst Sheffield Wednesday FC Community Programme supports the rehabilitation of ex-offenders it is obliged in the recruitment of all employees to utilise an Exemption Order of the Rehabilitation of Offenders Act 1974 in order to ensure safer recruitment to posts which include working with children, vulnerable adults and/or to other positions of trust.

Therefore, due to the nature of work being taken all posts are subject to a Disclosure and Barring check.

All candidates successful after the recruitment process must undertake an Enhanced DBS check before appointment is confirmed. Please note you will be required to verify your identity by producing original documents at interview; We will process the application and cover fees to the Disclosure and Barring service where appropriate.

Applicants should be aware that having a conviction or a record of some type of unacceptable behaviour would not necessarily bar you from employment, as any decision to employ would be considered on the individual circumstances of each case.

Sheffield Wednesday FC Community Programme will consider all applications on their merits only considering the convictions relevant to the post being applied for.

Failure to complete and return this form will result in your application being rejected without notification.

Declaration of Criminal Offences

Please note that as all our posts are subject to an enhanced DBS you **must** disclose details of both spent and unspent convictions. Motoring offences, except for parking offences should also be included.

Have you fined, sentenced to imprisonment, discharged on payment of costs or had any order made against you by a criminal, civil or military court, or public authority, or is any action pending?

Yes/No

If 'Yes' please provide details on a separate sheet



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Disability

Do you consider yourself to have a disability?

Yes/No

If yes, please provide details.

Would you require any addition support to carry out the role you are applying for?

Yes/No

If yes, please provide details.

Declaration

By signing the below, you are confirming that to the best of your knowing all of the above information is true. Failure to knowingly provide inaccurate information will result in your application being terminated at its current stage or employment being terminated with immediate effect.

Signed:

Print:

Date:

Please return this application form to ncs@swfc.co.uk
Successful Applications will be notified to attend interview.