**APPLICATION FORM**

**Please complete all sections of this application form and return to hradmin@swfc,co.uk along with your CV on or prior to the closing date.**

**NB: Only completed applications will be shortlisted with any incomplete applications received returned to the individual for completion.**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Section 1** | **Personal details** |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **Title:** |  |  | **Last Name:** |  |  |
|  | **First Names:** |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **Address:** |  |  |  |  |  |
|  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |



**Postcode:**

****

**Home Telephone Number:**

**Mobile Telephone Number:**

****

**E-mail address:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Are you eligible to work in the UK?** | **Yes** |  | **No** |  |  |
|  |  |  |
|  |  |  |  |  |  |



**Rehabilitation of Offenders Act**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Section** | **2** | **Rehabilitation of Offenders Act** |
|  |  |  |  |  |  |  |  |
|  | **Have you ever been convicted of a** | **Yes** |  | **No** |  |  |  |
|  |  |  |  |  |
|  | **criminal offence?** |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **Have you any prosecutions pending?** | **Yes** |  | **No** |  |  |  |
|  |  |  |  |  |  |  |  |  |  |



**If yes, please give details / dates of offence(s) and sentence:**

****

**Section 3** **BAME Declaration**

****

EFL has introduced positive action measures aimed at tackling the under-representation of coaches and managers from Black, Asian and Minority Ethic (BAME) backgrounds. New regulations require clubs to shortlist at least one suitably qualified BAME candidate (where an application has been received) for all roles in Academy Football that require a UEFA A or UEFA B Licence.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Do you consider your ethnicity to fall** |  |  |  |  |  |
| **within one of the following definitions?** |  |  |  |  |  |
| • | Black |  |  |  |  |  |
| • | Asian | **Yes** |  | **No** |  |  |
|  |  |  |
| • | Other Minority Ethnic (i.e. from |  |  |  |
|  | any other ethnic group that is not |  |  |  |  |  |
|  | ‘White British’). |  |  |  |  |  |
|  |  |  |  |  |  |  |

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|  | **Section 4** | **Education and Training** |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **Dates** |  | **Name of School /** |  | **Examinations / Training Undertaken** |  |
|  |  | **Provider** |  | **Qualifications Obtained** |  |
|  | **Attended** |  |  |  |
|  |  |  |  |  |  |
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**Section 5** **Employment Record**

****

**Please list chronologically, starting with current or last employer**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Date** | **Date** | **Job Title/Job** | **Salary and** |
| **Name and Address of** | **From:** | **To:** | **Function/** | **Reason for** |
| **Leaving** |
| **Employer** |  |  | **Responsibilities:** |
|  |  |  |
|  |  |  |  |
|  |  |  |  |  |
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**Section 6** **Personal Statement**

****

**Please tell us, in under 500 words, why you’re interested in this position and what knowledge, skills and attributes you’d bring to the job:**

****

**Please give the names and addresses of your two most recent employers (if applicable). If you are unable to do this, please clearly outline who your referees are.**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Reference** | **1** |  |  |  |  |  |  |  | **Reference 2** |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
| **Name:** |  |  |  |  | **Name:** |  |  |
|  |  |  |  |  |  |
| **Their** |  |  |  |  |  |  | **Their Position** |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Position (job** |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | **(job title):** |  |  |
| **title):** |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| **Work** |  |  |  |  |  | **Work** |  |  |
|  |  |  |  |  |  |  |
| **Relationship:** |  |  |  |  |  | **Relationship:** |  |  |
|  |  |  |  |  |  |  |  |
| **Organisation:** |  |  |  |  | **Organisation:** |  |  |
| **Dates** |  |  |  |  | **Dates** |  |  |
| **From:** | **To:** |  |  | **From:** | **To:** |
| **Employed:** |  |  |  | **Employed:** |  |
|  |  |  |  |  |  |
| **Address:** |  |  |  |  | **Address:** |  |  |
|  |  |  |  |  |  |



|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Postcode** |  |  |  | **Postcode** |
| **Telephone N** | **o** | **:** |  |  |  | **Telephone N** | **o** | **:** |  |
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| **E-mail:** |  |  |  |  | **E-mail:** |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |

**Section 8** **Declaration**

****

I confirm that the information provided in this application form is truthful and accurate. I have omitted no facts that could affect my employment. I understand that any false misleading statements could place any subsequent employment in jeopardy. I understand that any employment entered into is subject to documentary evidence of my right to work in the UK and satisfactory references. I expressly consent to personal data contained within this form being recorded for the purposes of assessing suitability for the post and may form the basis of any subsequent personnel file.

|  |  |  |  |
| --- | --- | --- | --- |
| **Signed:** |  | **Date:** |  |
|  |  |  |  |