

Education Degree Mentor and Football Coach Job Profile



Sheffield Wednesday Football Club Community Programme	Key Responsibilities	Personal Requirements
<p><u>The Community</u></p> <p>A partnership between Sheffield Wednesday Football Club Limited (SWFC) and The Football League Trust.</p> <p><u>Your Role's Purpose</u></p> <p>The purpose of your role as Education Degree Mentor and Football Coach is to deliver all required high-quality sessions to participants, to support the organisations development.</p> <p><u>Your Reporting Manager</u></p> <p>As Education Degree Mentor and Football Coach, your reporting manager is the Education Manager.</p> <p><u>Your Place of Work</u></p> <p>Your usual place of work shall be Hillsborough, Sheffield, S6 1TW; however you may be required to travel to other locations (subject to business needs).</p>	<ul style="list-style-type: none"> • To teach on education programmes as required. • To ensure programmes delivered by the organisation meet the relevant curriculum. • To assist/ be responsible for identified units of study and where appropriate undertake lead tutor responsibilities for a named group of learners. • Liaise with; teachers, administrators, support staff, parents, external staff and students. • To attend all staff and standardisation meetings, and other meetings, as required. • To plan, teach and assess in line with the Qualification and Ofsted standards. • To ensure internal verification measures are complete as required. • Deliver parents evenings, ensuring you report on each student's development for parent feedback purposes within an education and football setting. • To represent the programme and SWFCCP professionally at recruitment events. • To maintain own CPD to enhance the organisation. • To deliver high-quality football training sessions. • To prepare session plans, as appropriate, in accordance with participants needs and programme needs. • To ensure all equipment for delivery of programme is in place. • To complete registers for attendees of programme, where necessary. • To ensure all paperwork for programmes is submitted and stored correctly. • To keep up to date with all education programmes run. • To raise awareness and promote programmes. • To identify suitable participants to join other programmes run by the organisation, liaising with correct teams accordingly to ensure participants may join programmes efficiently and effectively. • To provide programme information to participants, as required. 	<p><u>Core Competencies</u></p> <ul style="list-style-type: none"> • Good time management/organisational skills • Excellent attention to detail • Accurate • Good emotional intelligence • Rationale thinker • Excellent communicator (written and verbal) • Good planning skills • Good team and independent worker <p><u>Personal Qualities</u></p> <ul style="list-style-type: none"> • Focussed • Personable • Positive • Adaptable • Confident • Hardworking • Professional • Reliable <p><u>Qualifications/Training</u></p> <ul style="list-style-type: none"> • Satisfactory DBS check • Safeguarding training (can work towards in post) • FA First Aid (can work towards in post) • UK Driving License & Minibus • FA Level 2 coaching qualification is essential • UEFA B coaching qualification is desirable • Degree in relevant subject area • Teaching qualification (Level 3 or above) <p><u>Experience</u></p> <ul style="list-style-type: none"> • Experience of working in coaching (or other suitable experience) is essential.

You may be expected to do conduct yourself in other ways and undertake different duties which are reasonable, in the opinion of the Sheffield Wednesday Football Club Community Programme. Your job profile is not limited and may be reasonably modified as necessary to meet the needs of the business.